

#### Overview

This course is designed to provide qualified Integrated Transmission System (ITS) operators with additional skills to perform emergency restoration functions. It provides hands-on experience in distribution and transmission substations during restoration. The training defines the purpose and operations of a substation and provides an explanation of responsibilities. Both individual safety and substation safety are emphasized throughout the program.

Participants are taught how to originate switching orders, receive clearances, and properly ground to restore EMC load to a distribution or transmission substation that is part of the Integrated Transmission System (ITS).

This program provides participants with the basic knowledge of how to safely perform normal operating duties and restore power in a substation after a fault, following the Electrical System Operating Procedures.

### Duration

1 Day

### Topics

- Introduction
- Substation Safety Procedures
- Clearances and Hold Tag Procedures
- Grounding Practices for Substations
- Substation Switching Scenarios

#### Audience

Any ITS Qualified Operator with current Switching Authority status.

#### Prerequisites

Course 802 – Qualified Operator 5-Day (Switching Authority) Management Approval

# Objectives

- Comply with all safety rules in accordance with industry safety procedures when entering or existing a substation and when operating equipment on the ITS.
- Receive, write and physically execute a correct switching order in accordance with the Electrical System Operating Procedures.
- Physically demonstrate proper procedure for installing and removing system safety grounds.

• Physically demonstrate proper procedures for restoring power in a substation following an outage by gathering and interpreting information appropriately.

### Activities

- Introduction
- Safety
- Executing Switching order and signing on clearances
- Inspecting and applying grounds
- Switching Scenarios
- Examination
- Field Evaluation

### Requirements

- Classes are held at the Electric Cooperative Training Center or an EMC location.
- · Class size:
  - Minimum of four (4) participants.
  - Maximum of eight (8) participants.
- All participants must attend the entire training session.
- Participants must complete an examination.
- Re-qualification is required annually (within 12 months).
- Training should be scheduled at least one month in advance.

## **CEUs**

TBD